

**BRISTOL WARREN REGIONAL
SCHOOL COMMITTEE MEETING
MONDAY, NOVEMBER 26, 2012**

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, November 26, 2012, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Mr. Silva called the meeting to order at approximately 7:13 PM.

Present: Paul Silva, Chairman; John Bento, Vice-Chairman; Karen A. Lynch, Secretary; Susan Rancourt, Treasurer; Diana Campbell, Marjorie McBride, William O'Dell, John Saviano, Lynn Wainwright, Melinda L. Thies, Superintendent; Mario J. Andrade, Assistant Superintendent; Pauline A. Silva, Director of Administration and Finance; Mary N. Almeida, Director of Literacy and Title I; Leslie J. Anderson, Director of Pupil Personnel Services; and Andrew D. Henneous, Esq., District Solicitor

OPENING BUSINESS

All present were invited to join in the Pledge of Allegiance to the Flag.

PUBLIC COMMENT / PUBLIC FORUM

Mrs. Wainwright introduced everyone to the Stop and Shop Bonus

Bucks Program where Bristol Warren Regional Schools can earn money simply by a customer signing up for the A+ School Rewards program. You can do this by going to www.stopandshop.com/aplus and choose the “register your card” option from the menu or under the Customer Registration Section on the page or by calling the A+ School Rewards Hotline at 1-877-ASK-APLUS (1-877-275-2758). You can choose up to two schools that you would like your purchases to count toward. The program ends on March 28, 2013. Customers must register every year. Mrs. Wainwright encouraged all in attendance to participate in this worthwhile program. She also offered to register school committee members.

EXECUTIVE SESSION

MOTION: In accordance with open meetings law 42-46-5(a)(2) at 7:17 p.m., Mrs. McBride -motioned to go into executive session for discussion of the Council 94 Collective Bargaining Update; Mrs. Campbell seconded. The motion passed by a 9-0 vote.

MOTION: Mrs. Campbell motioned to adjourn executive session at 7:27 p.m.; Mr. Saviano seconded. The motion passed by a 9-0 vote.

RESUMPTION OF MEETING – 7:28 PM

Mr. Silva stated that no action was taken during the Executive Session

CONSENT AGENDA

Mr. Silva stated for the record that Personnel Recommendations A1 through A5 will be pulled from the consent agenda for a separate vote.

Mr. Silva stated for the record concerning pulling of Administrative Reports for a separate discussion that the Attorney General has given guidelines for the consent agenda stating that in order for this to be acceptable, the agenda must list bullet points related to the report. This would also be required for the Chairperson's initiatives. Mrs. Campbell expressed a concern that the school committee members do not see the agenda until Thursday and it would be too late to change an agenda item to be more specific for a report if a committee member desired discussion on it. Typically, reports are requested to be pulled from the consent agenda to highlight a job well done for example. A suggestion was made that any discussion desired about a report could take place at the next meeting. Mr. Silva will speak with the superintendent and attorney to come up with the best way to handle these situations to ensure it adheres to the Open Meeting Law and allows discussion when needed.

MOTION: Mr. Saviano motioned to approve remainder of the Consent Agenda; Mrs. McBride seconded. The motioned passed by a vote of 9-0.

MOTION: Mrs. Campbell motioned to accept A1, A2 and A4 of the Consent Agenda; Mrs. McBride seconded.

Discussion: Mr. O'Dell stated he felt uncomfortable to vote because he doesn't know why these items were initially pulled.

There being no further discussion, the motion passed by an 8-1 vote. (Mr. O'Dell chose not to vote either for or against due to reasons stated above.)

For the record, Mr. Saviano recused himself from the next vote.

MOTION: Mrs. Campbell motioned to accept A3 of the Consent Agenda; Mr. Bento seconded. The motion passed by a vote of 7-2 with Mrs. McBride voting no and Mr. Saviano recusing himself.

For the record, Mr. Silva recused himself from the next vote and therefore, turned the meeting over to Mr. Bento, Vice-Chairman.

MOTION: Mrs. McBride motioned to accept A5 of the Consent Agenda; Mrs. Campbell seconded. The motion passed by an 8-1 vote with Mr. Silva recusing himself.

Mr. Silva resumed control of the meeting as Chair.

MOTION: Mrs. McBride motioned to seal the minutes to the October 22, 2012 Executive Session; Mrs. Campbell seconded. The motion passed by a vote of 9 to 0.

SUBCOMMITTEE/SCHOOL COMMITTEE REPORTS AND INITIATIVES

Budget/Facilities Subcommittee: Nothing to report

Personnel/Contract Negotiations Subcommittee: Nothing to report

Policy/Community Affairs Subcommittee: The December 3rd policy meeting is going to be rescheduled due to the Town of Bristol's inauguration that same evening. Mrs. Campbell stated that the Wellness Policy will be discussed at the next meeting.

Wellness Committee: Nothing to report.

Mrs. Campbell had informed the Chair earlier that she will be stepping down as chairperson of the Wellness Committee. Mr. Silva and Mrs. Thies both acknowledged Mrs. Campbell's hard work and dedication to this committee and thanked her for her years of service.

Chairperson's Initiatives:

Mr. Silva stated that he had asked the secretary to poll the members of the School Committee with their areas of interest in serving on subcommittees. From these choices, he and Mr. Bento formed the following subcommittees for the 2012-2014 term:

Policy/Community Affairs: William O'Dell, Chair; Diana Campbell and Lynn Wainwright

Budget/Facilities: Susan Rancourt, Chair; John Bento, Marjorie McBride and Paul Silva

Personnel/Contract Negotiations: Paul Silva, Chair; Karen Lynch, Marjorie McBride and John Saviano

Student Hearing: Marjorie McBride

Wellness: Lynn Wainwright

Mr. Silva stated that the secretary would distribute the above list.

SCHOOL LIAISON UPDATE:

Mr. Silva asked Mrs. Rancourt to give an update on Hugh Cole School. She has had opportunities to meet with parents, principals and teachers. The following items were highlighted: Hugh Cole School is re-routing buses in the afternoon for safer exiting. Morning announcements are now live-streaming enabling parents to watch online. The Writing Club has been working on publishing items in the school newspaper with student reporters. They are hoping to have more opportunities to highlight the school in our local newspaper. They currently have an excellent Wellness Policy in place. Mrs. Thies spoke on the new administrative team that is currently in place. Cindy Sadler has assigned an ISP which is a function of RIDE which supports implementation of new evaluation system. She also stated

they are currently looking to evaluate Hugh Cole School, which is a Title 1 school, according to administrative needs and reallocation of resources within the school. Mrs. Rancourt reported with the size of Hugh Cole, several improvements have been made to their security systems with the installation of interior and exterior cameras to help monitor safety as well as a new entry system which was installed where there is now a window to greet guests and then those guests can be forwarded to the main office to sign in. COZ Café provides opportunities for parents to join their children for lunch at organized times and dates. The district wants families to feel welcomed and at the same time ensuring safety and security guidelines are followed. Mrs. Rancourt stated that the school is running very well with lots of positive changes.

Mr. Bento asked if more resources are needed in the area of nursing.

Mr. Silva thanked Mrs. Rancourt for her update. He stated that each month, a liaison will give an update about their school. Mr. Silva asked Mr. Saviano to report at our next meeting on December 10th.

Mrs. Thies mentioned that there is currently a vacancy for a liaison for Rockwell School. Mr. Silva and Mr. Bento will look to fill that spot.

SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES

S2012-46 A-J: CONSENT AGENDA – PERSONNEL

A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of nine Teacher Assistants as listed below:

1. Deborah A. Young Teacher Assistant (Part Time) – Colt Andrews

Effective: November 13, 2012

**Reason: To fill a vacancy
(Transfer-L. Kauffman)**

Funding: Operational Budget

2. Cecelia J. Mellor Teacher Assistant (Part Time) – Hugh Cole

Effective: November 13, 2012

Reason: To fill a new position

Funding: Operational Budget

3. Melanie Michaud Teacher Assistant (Part Time) – Hugh

Cole

**Effective: November 13, 2012,
Pending satisfactory completion of
pre-employment requirements**

Reason: To fill a new position

Funding: Operational Budget

**4. Tami B. Stallings Teacher Assistant (Part Time) – Hugh
Cole**

Effective: November 13, 2012

Reason: To fill a new position

Funding: Operational Budget

**5. Laura L. Silva Teacher Assistant (Full Time) – Hugh
Cole**

Effective: November 27, 2012

Reason: To fill a new position

Funding: Operational Budget

6. Christa M. Resendes Student Learning Outcome (SLO)

Support

Assistant (Full Time) – Hugh Cole

**Effective: November 27, 2012, for the
remainder of the 2012-13 school
year**

Reason: To fill a new position

Funding: Operational Budget

7. Tami B. Stallings Student Learning Outcome (SLO)

Support

Assistant – Hugh Cole

**Effective: November 27, 2012, for the
remainder of the 2012-13 school
year**

Reason: To fill a new position

Funding: Operational Budget

8. Michelle S. DeMello Student Learning Outcome (SLO)

Support

Assistant – Hugh Cole

Effective: November 28, 2012, for the remainder of the 2012-13 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a new position

Funding: Operational Budget

9. Sherri A. Mallon Student Learning Outcome (SLO)

Support

Assistant – Hugh Cole

Effective: November 28, 2012, for the remainder of the 2012-13 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a new position

Funding: Operational Budget

B. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Crystal L. Silva Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2012-13 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

2. Brendan McKenna Child Care Intern (Part Time)

Effective: Immediately, for the remainder of the 2012-13 school year

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

3. Jacob Abenante Child Care Intern (Part Time)

**Effective: Immediately, for the
remainder of the 2012-13 school year**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

C. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2012-13 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

WINTER COACHES – MT. HOPE HIGH

Sport Position Coach

- 1. Basketball (Boys) Asst. Coach David St. Pierre ***
- 2. Basketball (Boys) Asst. Coach Bruce Crespo ***
- 3. Basketball (Girls) Asst. Coach Warren**

Rensehausen

- 4. Cheerleading (Competition) Asst. Coach Kristin Carbone**
- 5. Hockey Asst. Coach Kyle Gasior ***

6. **Swimming Asst. Coach Kasey O'Connor ***
7. **Track (Indoor) (Boys) Head Coach Andrew Sabourin**
8. **Wrestling Asst. Coach Keith Medeiros ***

SPRING COACHES – MT. HOPE HIGH

Sport Position Coach

9. **Softball (Girls) Head Coach Steven Zina**
10. **Softball (Girls) Asst. Coach Meredith Friedman**
11. **Track (Outdoor) (Boys) Head Coach Kevin Medeiros***
12. **Track (Outdoor) Asst. Coach Bruce Murgio ***
13. **Track (Outdoor) Asst. Coach Andrew Sabourin**

*** Pending satisfactory completion of pre-employment requirements**

D. SPECIAL EDUCATION CONSULTANTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following individual as a Part Time Special Education Consultant for the 2012-13 school year contingent upon funding and student needs:

Name Position Funding

1. **Madlyn McArdle Special Education Tutor IDEA**

E. ESL/READING TUTORS: That the School Committee confirm the recommendation of the Superintendent to appoint the following

individuals for the

2012-13 school year only as ESL/Reading Tutors contingent upon grant funding:

Name

- 1. Maureen Clark**
- 2. Angela Hawkins**
- 3. Madlyn McArdle**
- 4. Marilyn McFadden**
- 5. Paula Richards-Sousa**
- 6. Theresa Silva**
- 7. Cristina Soares**

F. MIDDLE SCHOOL EXTENDED DAY PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals for the 2012-13 session only of the Kickemuit Middle School Extended Day Program contingent upon sufficient enrollment:

Name Position

- 1. Elizabeth Chagnon Credit Recovery Language Arts/Social Studies Teacher**
- 2. Jennifer Saarinen Credit Recovery Mathematics Teacher**
- 3. Michelle Way DaSilva Credit Recovery Mathematics Teacher**
- 4. Donna Stouber Credit Recovery Science Teacher**
- 5. Spencer White Credit Recovery Social Studies Teacher**

G. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

CERTIFIED

Name Area/Level Cert. #

1. Kristine L. Clark Registered Nurse

2. Amy R. DiPietro General Subject Matter

3. Gary E. Dion Elementary

4. Valerie J. Kelley Registered Nurse

5. Nicole A. Nordquist Social Studies

6. Linda A. Simeone Registered Nurse

7. Michael Topazio Industrial Arts

8. Janine M. Vales-Neves Registered Nurse

H. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:

SECRETARIAL

1. Cynthia J. Cadile

2. Gorete F. Mendes

TEACHER ASSISTANTS

3. Cynthia J. Cadile

4. Colleen M. Deschenes

5. Angela J. Lombardi

6. Tina Lussier

CUSTODIAN/MAINTENANCE

7. George C. Andrade

8. James J. Palazzo

I. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for an Elementary Speech Pathologist and a Teacher Assistant as follows:

1. Jennifer L. Winsor Speech Pathologist – Hugh Cole

Effective: April 20, 2013, for 6-8 weeks

Reason: Maternity leave in accordance with Article 21, Section L1 of the Master Agreement

2. Kathryn T. Almeida Teacher Assistant – Guiteras

Effective: Immediately, through the end of the 2012-13 School Year, pending release from physician

Reason: Leave in accordance with Article 20 of the Master Agreement

J. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignation of Staci R. Rapko from the position of Elementary Special Educator as listed below:

1. Staci R. Rapko Special Educator – Colt Andrews

Effective: October 23, 2012

Reason: Personal

Recommendation #S2012-47 – Home School Requests: That the School Committee, upon the recommendation of the Superintendent, approve the request of one (1) Bristol family to home school their children for the 2012-2013 school year, adhering to all requirements as set forth by the Bristol Warren Regional School District.

MOTION: Mr. O'Dell motioned to approve; Mrs. Campbell seconded. The motion passed by a vote of 7 to 2 with Mrs. McBride and Mrs. Wainwright opposed.

Recommendation #S2012-48: That the School Committee, upon the recommendation of the Superintendent and supported by the Personnel/ Contract Negotiation Subcommittee, approve the Council 94 contract as proposed.

For the record, Mr. Silva is recusing himself from this vote, and turning the meeting over to Mr. Bento, Vice-Chairman.

MOTION: Mrs. McBride motioned to approve Recommendation #S2012-48; Mr. Saviano seconded.

Discussion: Mrs. Campbell thanked the committee for an excellent contract. Mrs. Thies thanked Council 94 Negotiations Team and administrators for their hard work during this long process which

yielded an excellent contract. A financial impact statement is being made public and will be posted on the district website.

The motion passed by an 8-1 vote. (Mr. Silva recused himself.)

The meeting was turned back over to Mr. Silva, Chair.

ADJOURNMENT – 8:00 PM

MOTION: There being no further business to discuss, Mrs. Campbell motioned to adjourn the meeting at 8:00 PM; seconded by Mr. O'Dell. The motion passed by an 9-0 vote.

Respectfully submitted,

Karen A. Lynch, Secretary

/kd